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150 West Main St.
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740.695.1569

1310 Market Street, Suite 300
Wheeling, WV 26003
304.232.1358

749 Wheeling Ave., Suite 300
Cambridge, OH 43725
740.435.3417

To: All clients
From: Perry & Associates CPAs, A.C.
Date: Monday, March 30, 2020
RE: COVID-19 Update

Dear Clients,

As we continue to put the health and safety of employees, clients and our families first during these trying times, effective today, we have temporarily closed the Firm to the public to help slow the opportunity for transmission of COVID-19.

Although our doors are locked, we remain fully operational and Associates are available to assist you per business as usual. Please use the drop boxes we have installed outside each of the 5 office locations to drop off documents and records.

We have also invested in technologies to allow Associates to work remotely as well as communicate with clients electronically in order to avoid face to face contact. We strongly suggest clients utilize these convenient options as our top priorities remain the health and safety of employees, as well as client service.

Feel free to give us a call if you have any questions, concerns or need assistance with alternative communication options. Please contact the offices directly if you absolutely require an in-office visit and we will try our best to accommodate each of you safely and efficiently.

Thank you for your continued support of our efforts to help slow the spread of the Coronavirus.

Sincerely,

Perry & Associates CPA's A.C.,
Marietta, Ohio